

COPPEROPOLIS FIRE PROTECTION DISTRICT
370 MAIN STREET Copperopolis, CA 95228 209 785-2393 – FAX 209 785-2423

BOARD OF DIRECTORS
REGULAR MEETING AGENDA

November 14, 2024

6:30 P.M.

MEMBERS OF THE BOARD

Director John Maness, Director Joe Peery, Director James Valencia, Director Richard McCarty, Director Kathy Northington
CONCERNING PUBLIC COMMENT

The Board of Directors offers the public to speak to specific agenda items during the time the agenda item is discussed by the Board. The Board also allows the opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. Comments are limited to five minutes per individual and five minutes for speakers representing an organization. The Board may not make any decision related to non-agenized items until the next Board meeting.

AGENDA

Pledge of Allegiance

I. Call To Order – Roll Call

II. Consent Calendar – Discussion/Action

- A. Minutes From September 12, 2024 Regular Meeting
- B. Monthly Activity Reports – August, September, October 2024
- C. Fuel Report – August, September October 2024
- D. Financial
 - 1. Monthly Financial Report – July 2024

III. Correspondence

None.

IV. Comments/Questions

- A. Board Members
- B. Copperopolis Volunteer Fire Association
- C. Citizen Emergency Response Team

V. Public Comment

VI. New Business

A. Discussion/Action: The Board will Review and Possibly Accept the Rural Fire Capacity Grant Awarded (Previously Known as the VFA Grant) in the Amount of \$7,605.00 for Fiscal Year 2024-2054. Sign the Agreement and Execute one copy of Resolution 2024-09.

B. Discussion/Action: Adoption of Resolution 2024-10 Conflict of Interest Code required by the FPPC.

C. Discussion/Action: The Board will Review and Possibly Approve the Hiring of Three Permanent Firefighters.

D. Discussion/Action: The Board will Review and Possibly Approve the Engagement Letter for the June 30th, 2024 Audit.

VII. Administrative Report

- A. Fire Chief

VIII. Closed Session

A. Closed Session to Discuss Public Employee Salaries, Salary Schedules, or Fringe Benefits of its Employees and any Other Matter Within the Statutorily Provided Scope of Representation Pursuant to Government Code Section 54957.6(a).

IX. Adjournment

Next Regular Board Meeting – December 12 @ 6:30 P.M.

COPPEROPOLIS FIRE PROTECTION DISTRICT
370 MAIN STREET
Copperopolis, CA 95228
209 785-2393 – FAX 209 785-2423
BOARD OF DIRECTORS

MEMBERS OF THE BOARD

**Director John Maness, Director Joe Peery, Director James Valencia, Director Kathy Northington, Director
Richard McCarty**

Regular Meeting Minutes
September 12, 2024

Pledge of Allegiance

I. Call To Order – Roll Call 6:28pm

Directors Present: Maness, Peery, Valencia, McCarty, Northington

Absent: None

Administrative Staff Present: Fire Chief Scott Hertzog

Guests:

II. Consent Calendar – Discussion/Action

A. Minutes From August 8 Regular Meeting, August 22 Special Meeting

B. Financial

1. Monthly Financial Report – June 2024

Motion to accept the consent calendar with corrections to August 8 regular meeting minutes.

Motion: McCarty, Seconder: Northington

Ayes (5) Noes (0) Abstained (0) Absent (0)

III. Correspondence

None.

IV. Comments/Questions

A. Board Members

None

B. Copperopolis Volunteer Fire Association

October 31st is Trick or Treat night. November 9th is the Chili Cook Off.

C. Citizen Emergency Response Team

They are adding five new members in January.

V. Public Comment

None

VI. New Business

A. Discussion/Action: The Board will Review and Possibly Adopt the Final Budget Attestations For Fiscal Year 2024-2025.

Motion to adopt the final budget attestations for fiscal year 2024-2025.

Motion: Valencia, Seconded: Northington

Roll Call Vote: Maness: Aye, Peery: Aye, McCarty, Aye, Northington, Aye.

Valencia: Absent.

B. Discussion/Action: The Board will Review and Possibly Adopt Resolution 2024-07 Declaring items no longer usable and/or Required by the District as Surplus.

Motion to adopt resolution 2024-07.

Motion: Northington, Secunder: Valencia

Roll Call Vote: Maness: Aye, Peery: Aye, McCarty: Aye, Northington: Aye.

Valencia: Aye.

VII. Administrative Report

A. Fire Chief

Fire Chief Scott Hertzog stated that we just started the new budget and there has been little change. All fleet is in service. Engine 237 is Code 5 at the moment. The job announcement has been flown for the four new positions. Captain Sciotto will be back in November. We are currently transitioning into structure training. We should hear back from the FEMA/AFG grant in July. We are currently waiting on County Counsel regarding the fee schedule for approval.

Adjournment Regular Meeting– 6:58 pm

Respectfully Submitted, Tori Polen, Board Clerk

Copperopolis Fire Protection District

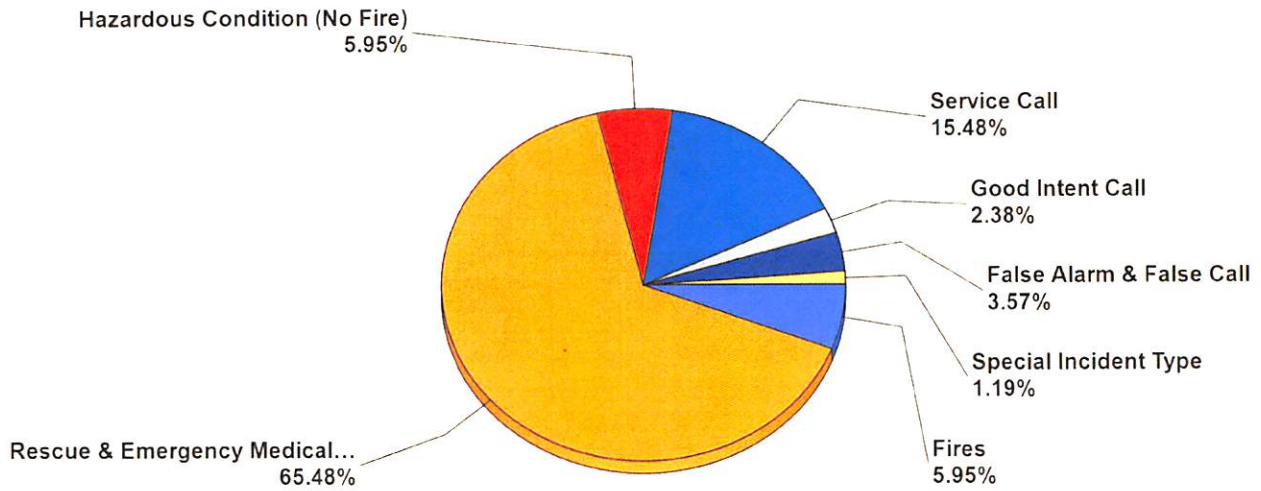
Copperopolis, CA

This report was generated on 10/23/2024 4:07:21 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2024 | End Date: 08/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	5.95%
Rescue & Emergency Medical Service	55	65.48%
Hazardous Condition (No Fire)	5	5.95%
Service Call	13	15.48%
Good Intent Call	2	2.38%
False Alarm & False Call	3	3.57%
Special Incident Type	1	1.19%
TOTAL	84	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
141 - Forest, woods or wildland fire	1	1.19%
143 - Grass fire	4	4.76%
300 - Rescue, EMS incident, other	10	11.9%
311 - Medical assist, assist EMS crew	1	1.19%
320 - Emergency medical service, other	14	16.67%
321 - EMS call, excluding vehicle accident with injury	25	29.76%
322 - Motor vehicle accident with injuries	3	3.57%
324 - Motor vehicle accident with no injuries.	2	2.38%
412 - Gas leak (natural gas or LPG)	1	1.19%
462 - Aircraft standby	3	3.57%
480 - Attempted burning, illegal action, other	1	1.19%
550 - Public service assistance, other	6	7.14%
553 - Public service	6	7.14%
561 - Unauthorized burning	1	1.19%
611 - Dispatched & cancelled en route	2	2.38%
700 - False alarm or false call, other	1	1.19%
710 - Malicious, mischievous false call, other	1	1.19%
734 - Heat detector activation due to malfunction	1	1.19%
900 - Special type of incident, other	1	1.19%
TOTAL INCIDENTS:	84	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Copperopolis Fire Protection District

Copperopolis, CA

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Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 08/01/2024 | End Date: 08/31/2024

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Fire Operations - Imported	2	6:00	6	18:00
Rescue-LARRO - Imported	1	2:00	8	16:00
GRAND TOTALS:	3	08:00	14	34:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Copperopolis Fire Protection District

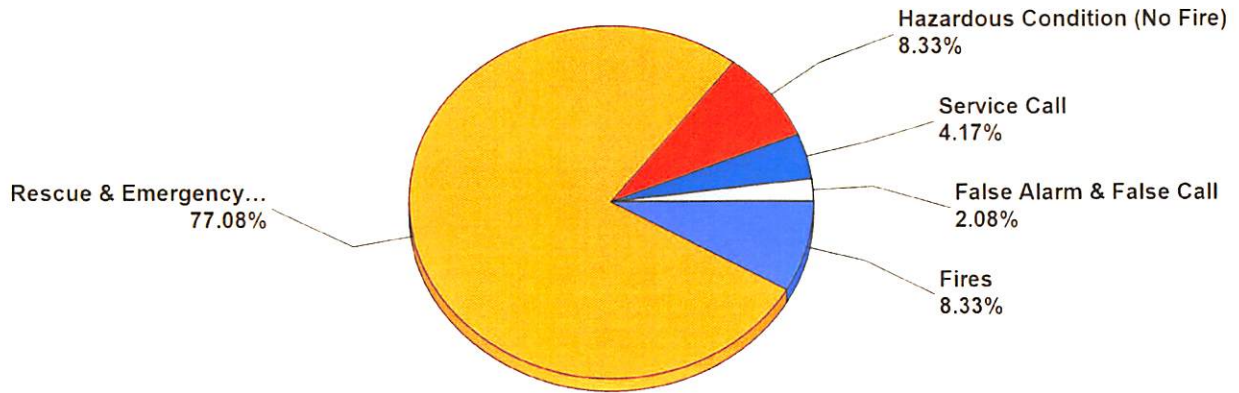
Copperopolis, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	8.33%
Rescue & Emergency Medical Service	37	77.08%
Hazardous Condition (No Fire)	4	8.33%
Service Call	2	4.17%
False Alarm & False Call	1	2.08%
TOTAL	48	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	2.08%
143 - Grass fire	2	4.17%
152 - Garbage dump or sanitary landfill fire	1	2.08%
300 - Rescue, EMS incident, other	4	8.33%
320 - Emergency medical service, other	14	29.17%
321 - EMS call, excluding vehicle accident with injury	17	35.42%
322 - Motor vehicle accident with injuries	1	2.08%
324 - Motor vehicle accident with no injuries.	1	2.08%
412 - Gas leak (natural gas or LPG)	1	2.08%
462 - Aircraft standby	2	4.17%
481 - Attempt to burn	1	2.08%
541 - Animal problem	1	2.08%
550 - Public service assistance, other	1	2.08%
715 - Local alarm system, malicious false alarm	1	2.08%
TOTAL INCIDENTS:	48	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Copperopolis Fire Protection District

Copperopolis, CA

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Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 09/01/2024 | End Date: 09/30/2024

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
EMS - Imported	1	2:00	5	10:00
Fire Operations - Imported	6	13:00	26	56:00
GRAND TOTALS:	7	15:00	31	66:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Copperopolis Fire Protection District

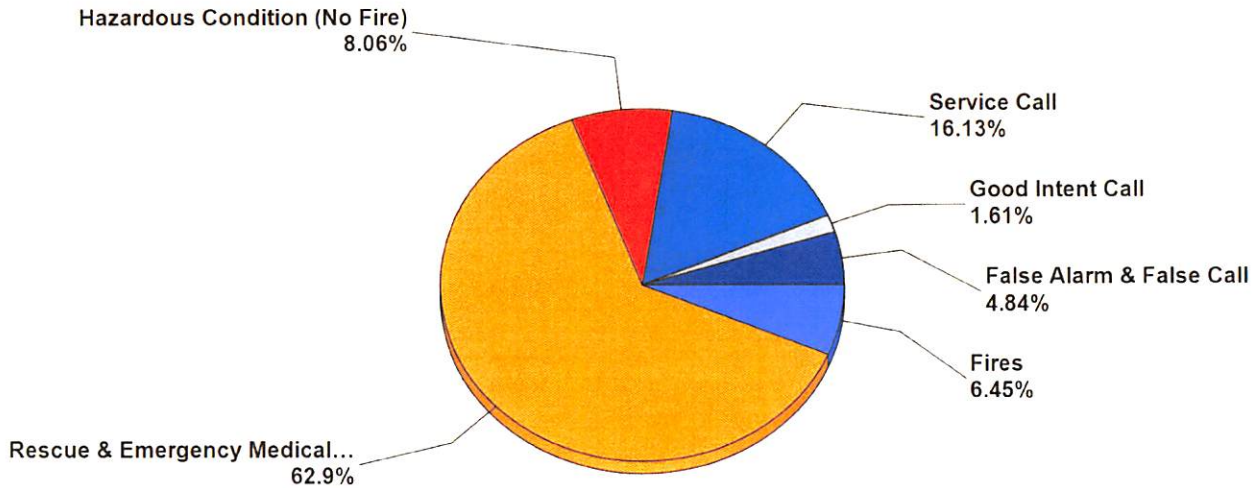
Copperopolis, CA

This report was generated on 11/7/2024 9:40:32 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2024 | End Date: 10/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	6.45%
Rescue & Emergency Medical Service	39	62.9%
Hazardous Condition (No Fire)	5	8.06%
Service Call	10	16.13%
Good Intent Call	1	1.61%
False Alarm & False Call	3	4.84%
TOTAL	62	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.61%
143 - Grass fire	2	3.23%
162 - Outside equipment fire	1	1.61%
300 - Rescue, EMS incident, other	15	24.19%
320 - Emergency medical service, other	7	11.29%
321 - EMS call, excluding vehicle accident with injury	15	24.19%
322 - Motor vehicle accident with injuries	1	1.61%
324 - Motor vehicle accident with no injuries.	1	1.61%
412 - Gas leak (natural gas or LPG)	3	4.84%
462 - Aircraft standby	2	3.23%
531 - Smoke or odor removal	1	1.61%
540 - Animal problem, other	1	1.61%
541 - Animal problem	2	3.23%
550 - Public service assistance, other	3	4.84%
553 - Public service	2	3.23%
561 - Unauthorized burning	1	1.61%
611 - Dispatched & cancelled en route	1	1.61%
710 - Malicious, mischievous false call, other	1	1.61%
712 - Direct tie to FD, malicious false alarm	1	1.61%
733 - Smoke detector activation due to malfunction	1	1.61%
TOTAL INCIDENTS:	62	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Copperopolis Fire Protection District

Copperopolis, CA

This report was generated on 11/7/2024 9:41:01 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 10/01/2024 | End Date: 10/31/2024

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
EMS - Imported	2	4:00	8	16:00
Fire Operations - Imported	5	38:00	20	93:00
GRAND TOTALS:	7	42:00	28	109:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



FUEL REPORT
AUGUST 2024

DATE	UNIT	ODOMETER	DIESEL GALLONS	GASOLINE GALLONS
8/1/24	E231	21917	17.5	
8/3/24	M232	83074	11	
8/3/24	E231	21954	9	
8/3/24	E231	22028	17	
8/5/24	M232	83149	10	
8/5/24	PARKS	179348	14.7	
8/6/24	E231	22117	20.9	
8/7/24	M232	83261	17.3	
8/7/24	WT234	12056	16.6	
8/8/24	E231	22183	18.3	
8/8/24	M232	83372	13	
8/10/24	M232	83467	12.5	
8/11/24	E231	22293	26.4	
8/12/24	M232	83523	8.4	
8/12/24	E231	22363	14.9	
8/13/24	E231	22425	17.6	
8/13/24	M232	83598	10.2	
8/15/24	E233	85408	10.8	
8/15/24	E231	22996	16.8	
8/16/24	M232	83668	10	
8/17/24	E231	225664	12.3	
8/18/24	M232	83782	14.8	
8/19/24	E231	22632	20.2	
8/22/24	CERT239	107716	4.3	
8/22/24	M232	83900	14.2	
8/22/24	E231	22694	11.7	
8/24/24	M232	83975	12.1	
8/24/24	E231	22775	20.7	
8/28/24	M232	84132	20	
8/28/24	E231	22845	16.3	
8/29/24	E233	85467	13.4	
8/29/24	WT234	12130	21.5	
8/29/24	E231	22901	11.2	
8/30/24	E233	8515	10.3	
TOTALS:			495.9	0

FUEL REPORT
SEPTEMBER 2024

DATE	UNIT	ODOMETER	DIESEL GALLONS	GASOLINE GALLONS
9/1/24	PARKS	180850	19.9	
9/1/24	E231	22989	13.3	
9/1/24	M232	84183	10	
9/2/24	E233	85578	14.9	
9/2/24	M232	84245	8.8	
9/2/24	E231	23049	14.2	
9/4/24	M232	84312	7.3	
9/4/24	E231	23086	0.72	
9/5/24	WT234	12171	19.9	
9/6/24	WT234	12253	21	
9/6/24	M232	84397	10	
9/6/24	E238	93702	38.5	
9/7/24	E231	23186	25.8	
9/8/24	E233	85622	8.4	
9/10/24	PARKS	181624	20.7	
9/11/24	M232	84516	16.5	
9/12/24	E231	23256	17.5	
9/13/24	WT234	1229	18.6	
9/14/24	E231	23321	21	
9/15/24	M232	84683	21.1	
9/16/24	E231	23411	18	
9/19/24	M232	84828	23.6	
9/20/24	E231	23520	24.5	
9/20/24	E235	7554	39.1	
9/21/24	E233	87583	50.6	
9/23/24	M232	84889	8.8	
9/23/24	E231	23597	23	
9/24/24	M232	84943	8.2	
9/26/24	M232	85018	9	
9/26/24	E231	23662	18.2	
9/27/24	PARKS	182708	14	
9/29/24	E238	93745	19.3	
9/30/24	E231	23735	18.4	
TOTALS:			602.82	0
				602.82

FUEL REPORT
OCTOBER 2024

DATE	UNIT	ODOMETER	DIESEL GALLONS	GASOLINE GALLONS
10/1/24	WT234	12357	20	
10/1/24	E337	66614	22.2	
10/1/24	M232	85151	17.7	
10/2/24	E231	23818	24.2	
10/4/24	E231	23858	7.1	
10/5/24	E237	66698	19.2	
10/5/24	E231	23912	13.3	
10/7/24	E231	23960	14.2	
4/17/00	E237	666805	18.1	
10/8/24	E237	66816	7.7	
10/10/24	E237	66866	17.9	
10/10/24	E231	24028	14.3	
10/11/24	E237	66912	11.4	
10/11/24	E231	24097	18.1	
10/12/24	E237	66962	8.7	
10/12/24	M232	85359	26.3	
10/14/24	M232	85420	9.1	
10/14/24	E231	24181	18.3	
10/16/24	E231	24235	13.8	
10/18/24	PARKS	183656	21.4	
10/18/24	M232	85523	16	
10/18/24	E231	24285	16	
10/20/24	E231	24320	11	
10/22/24	M232	89612	11.7	
10/24/24	M232	85672	8.2	
10/25/24	E231	24425	21.2	
10/25/24	M232	85743	8	
10/28/24	E231		13.4	
10/29/24	E237	66994	9.1	
10/29/24	M232	85892	14.2	
10/31/24	E231	24562	21	
TOTALS:			472.8	0
				472.8

COMBINED REVENUE ACCOUNT SUMMARY SHEET

JULY

2024

REVENUE ACCOUNT	Account No.	Final Budget	RECEIVED July	Received Year-To-Date	Balance YTD Balance	% Received Year-To-Date
FIRE OPERATIONS:						
Property Tax - Current Secured	4010-O	\$918,440.00		\$0.00	\$918,440.00	0.00%
Administrative Fee (SB2557)	4013-O	-\$16,888.00		\$0.00	-\$16,888.00	0.00%
Unitary Tax	4015-O	\$17,682.00		\$0.00	\$17,682.00	0.00%
Supplemental Tax - Current Secured	4017-O	\$12,537.00		\$0.00	\$12,537.00	0.00%
Property Tax - Current Unsecured	4020-O	\$9,371.00		\$0.00	\$9,371.00	0.00%
Supplemental Tax - Current Unsecured	4027-O	\$906.00		\$0.00	\$906.00	0.00%
Prior Unsecured Taxes	4040-O	\$1,387.00		\$0.00	\$1,387.00	0.00%
Transient Occupancy Taxes	4027-O	\$48,430.00		\$0.00	\$48,430.00	0.00%
Special District Fire Tax - Paramedic	4077-P	\$244,050.00		\$0.00	\$244,050.00	0.00%
Special District Fire Tax - Fire	4077-F	\$244,050.00		\$0.00	\$244,050.00	0.00%
Interest	4300-O	\$2,000.00		\$0.00	\$2,000.00	0.00%
State Grant	4455-O	\$20,000.00		\$0.00	\$20,000.00	0.00%
HOPTR	4463-O	\$9,058.00		\$0.00	\$9,058.00	0.00%
State Aid for Public Safety Prop 172	4472-O	\$24,877.00		\$0.00	\$24,877.00	0.00%
State Firefighter Reimbursement	4542-O	\$165,000.00		\$0.00	\$165,000.00	0.00%
State District Equipment Reimb	4543-O	\$93,000.00		\$0.00	\$93,000.00	0.00%
Exaction Fees	4648-O	\$12,000.00		\$0.00	\$12,000.00	0.00%
Non-secured Solid Waste	4664-O	\$0.00		\$0.00	\$0.00	0.00%
Charges for Current Services	4679-O	\$10,925.00		\$0.00	\$10,925.00	0.00%
Training Fees	4689-O	\$0.00		\$0.00	\$0.00	0.00%
Gifts/Donations	4707-O	\$0.00		\$0.00	\$0.00	0.00%
Refund - Miscellaneous	4708-O	\$0.00		\$0.00	\$0.00	0.00%
Other Revenue	4712-O	\$0.00		\$0.00	\$0.00	0.00%
Miscellaneous Revenue	4713-O	\$0.00		\$0.00	\$0.00	0.00%
Refunds - Insurance	4743-O	\$606,541.00		\$0.00	\$606,541.00	0.00%
Sale of Surplus Property	4800-O	\$0.00		\$0.00	\$0.00	0.00%
TOTAL		\$2,423,366.00	\$0.00	\$0.00	\$2,423,366.00	0.00%

ALL ACCOUNTS SUMMARY		JULY			2024	
ACCOUNT	No.	FINAL BUDGET	JULY	Year-To-Date	ACCOUNT BALANCE	% Disbursed YTD
Salaries/Wages - Permanent	5001	841,391.00	\$103,770.52	\$103,770.52	\$737,620.48	12%
Extra Hire	5002	0.00	\$0.00	\$0.00	\$0.00	0%
Extra Hire - Special Purpose	5003	140,045.00	\$18,066.81	\$18,066.81	\$121,978.19	13%
Extra Hire - Strike Teams	5004	165,000.00	\$65,755.86	\$65,755.86	\$99,244.14	0%
PERS - EMPLOYEE	5050	253,442.00	\$25,229.29	\$25,229.29	\$228,212.71	10%
Insurance - Group Health	5055	103,302.00	\$13,762.05	\$13,762.05	\$89,539.95	13%
Safety Clothing	5111	17,800.00	\$939.76	\$939.76	\$16,860.24	5%
Communications-Radios	5121	10,000.00	\$0.00	\$0.00	\$10,000.00	0%
Communications-Phone	5124	4,550.00	\$779.41	\$779.41	\$3,770.59	17%
Food - Fire Line Meals	5131	4,000.00	\$557.51	\$557.51	\$3,442.49	14%
Housekeeping	5141	10,400.00	\$1,929.07	\$1,929.07	\$8,470.93	19%
Insurance-Prop/Liability	5151	25,000.00	\$0.00	\$0.00	\$25,000.00	0%
Insurance-Workers Comp	5153	75,000.00	\$0.00	\$0.00	\$75,000.00	0%
Maintenance-Apparatus	5181	80,000.00	\$6,810.01	\$6,810.01	\$73,189.99	9%
Building Maintenance	5201	26,410.00	\$426.40	\$426.40	\$25,983.60	2%
Emergency Care/Rescue	5211	25,100.00	\$2,945.95	\$2,945.95	\$22,154.05	12%
Memberships	5221	7,375.00	\$0.00	\$0.00	\$7,375.00	0%
Office Expense	5241	5,100.00	\$319.95	\$319.95	\$4,780.05	6%
Professional Services	5271	23,220.00	\$4,885.42	\$4,885.42	\$18,334.58	21%
Legal Notice/Publication	5381	0.00	\$0.00	\$0.00	\$0.00	0%
Rents & Leases	5391	2,200.00	\$279.38	\$279.38	\$1,920.62	13%
Small Tools/FF Equip.	5401	23,425.00	\$2,508.96	\$2,508.96	\$20,916.04	11%
Bank Charges	5403	0.00	\$0.00	\$0.00	\$0.00	0%
Special District Expense	5411	15,800.00	\$414.99	\$414.99	\$15,385.01	3%
Training	5422	16,500.00	\$464.50	\$464.50	\$16,035.50	3%
Transportation Fuel	5480	18,300.00	\$3,817.76	\$3,817.76	\$14,482.24	21%
Utilities - Water/Sewer	5501	9,750.00	\$1,854.43	\$1,854.43	\$7,895.57	19%
LAFCO Fee	5627	1,194.00	\$1,269.85	\$1,269.85	-\$75.85	106%
Structures	5640	5,750.00	\$558.55	\$558.55	\$5,191.45	10%
Equipment	5701	592,751.00	\$8,279.96	\$8,279.96	\$584,471.04	0%
Fire Operations Fund Totals		2,502,805.00	\$265,626.39	\$265,626.39	\$2,237,178.61	11%

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OPERATIONS ACCOUNT SUMMARY SHEET			JULY		2024	
ACCOUNT	No.	FINAL BUDGET	JULY	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
Salaries/Wages - Permanent	5001	\$227,707.00	\$17,993.27	\$17,993.27	\$209,713.73	8%
Extra Hire	5002	\$0.00	\$0.00	\$0.00	\$0.00	0%
Extra Hire - Special Purpose	5003	\$75,402.00	\$18,066.81	\$18,066.81	\$57,335.19	24%
Extra Hire - Strike Teams	5004	\$165,000.00	\$65,755.86	\$65,755.86	\$99,244.14	0%
PERS - EMPLOYEE	5050	\$159,850.00	\$15,920.41	\$15,920.41	\$143,929.59	10%
Insurance - Group Health	5055	\$50,339.00	\$5,167.33	\$5,167.33	\$45,171.67	10%
Safety Clothing	5111	\$17,800.00	\$939.76	\$939.76	\$16,860.24	5%
Communications-Radios	5121	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
Communications-Phone	5124	\$4,550.00	\$779.41	\$779.41	\$3,770.59	17%
Food - Fire Line Meals	5131	\$4,000.00	\$557.51	\$557.51	\$3,442.49	14%
Housekeeping	5141	\$10,400.00	\$1,929.07	\$1,929.07	\$8,470.93	19%
Insurance-Prop/Liability	5151	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0%
Insurance-Workers Comp	5153	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0%
Maintenance-Apparatus	5181	\$65,800.00	\$5,766.13	\$5,766.13	\$60,033.87	9%
Building Maintenance	5201	\$26,410.00	\$426.40	\$426.40	\$25,983.60	2%
Memberships	5221	\$7,375.00	\$0.00	\$0.00	\$7,375.00	0%
Office Expense	5241	\$5,100.00	\$319.95	\$319.95	\$4,780.05	6%
Professional Services	5271	\$23,220.00	\$4,885.42	\$4,885.42	\$18,334.58	21%
Legal Notice/Publication	5381	\$0.00	\$0.00	\$0.00	\$0.00	0%
Rents & Leases	5391	\$2,200.00	\$279.38	\$279.38	\$1,920.62	13%
Small Tools/FF Equip.	5401	\$23,425.00	\$2,508.96	\$2,508.96	\$20,916.04	11%
Bank Charges	5403	\$0.00	\$0.00	\$0.00	\$0.00	0%
Special District Expense	5411	\$15,800.00	\$414.99	\$414.99	\$15,385.01	3%
Training	5422	\$13,500.00	\$464.50	\$464.50	\$13,035.50	3%
Transportation Fuel	5480	\$13,300.00	\$2,803.34	\$2,803.34	\$10,496.66	21%
Utilities - Water/Sewer/Electrical	5501	\$9,750.00	\$1,854.43	\$1,854.43	\$7,895.57	19%
LAFCO Fee	5627	\$1,194.00	\$1,269.85	\$1,269.85	-\$75.85	106%
Structures	5640	\$5,750.00	\$558.55	\$558.55	\$5,191.45	0%
Equipment	5701	\$592,751.00	\$8,279.96	\$8,279.96	\$584,471.04	0%
Fire Operations Fund Totals		\$1,602,623.00	\$156,941.29	\$156,941.29	\$1,445,681.71	10%

OPERATIONS						JULY		2024	
CHECK REGISTER									
Check Date		JE Number	Paid to:	Description					Total
5001: SALARIES/WAGES				Full Time Employees/Benefits					
7/3/2024			COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 CHIEF	\$4,364.29				
7/3/2024			COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 SECRETARY	\$32.25				
7/3/2024			COPPEROPOLIS FPD	457 DEF COMP 5/30-6/12/24 SECRETARY	\$25.00				
7/3/2024			COPPEROPOLIS FPD	457 DEF COMP 5/30-6/12/24 CHIEF	\$125.00				
7/3/2024			COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 CHIEF	\$7,637.71				
7/3/2024			COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 SECRETARY	\$32.25				
7/3/2024			COPPEROPOLIS FPD	457 DEF COMP 6/13-6/26/24 SECRETARY	\$25.00				
7/3/2024			COPPEROPOLIS FPD	457 DEF COMP 6/13-6/26/24 CHIEF	\$125.00				
7/11/2024			AFLAC	SUPPLEMENTAL INSURANCE	\$165.18				
7/19/2024			COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 CHIEF	\$4,831.92				
7/19/2024			COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 SECRETARY	\$446.35				
7/19/2024			COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 SECRETARY	\$33.32				
7/19/2024			COPPEROPOLIS FPD	457 DEF COMP 6/27-7/10/24 SECRETARY	\$25.00				
7/19/2024			COPPEROPOLIS FPD	457 DEF COMP 6/27-7/10/24 CHIEF	\$125.00				
									\$17,993.27
5002: EXTRA HIRE				Mechanics & Duty Officers					
				NONE					
									\$0.00
5003: EXTRA HIRE - SPECIAL				Interns & Volunteers					
7/3/2024			COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 FF RESERVES	\$6,818.16				
7/3/2024			COPPEROPOLIS FPD	PAYROLL 6/12-6/26/24 FF RESERVES	\$5,249.55				
7/19/2024			COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 FF RESERVES	\$5,999.10				
									\$18,066.81
5004: ST/TF				Strike Team					
7/3/2024			COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 ST/TF	\$65,398.91				
7/19/2024			COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 ST/TF	\$356.95				
									\$65,755.86
5050 PERS EMPLOYEE				EMPLOYER CONTRIBUTION					
7/3/2024			COPPEROPOLIS FPD	CALPERS 5/30-6/12/24 CHIEF	\$1,152.56				
7/3/2024			COPPEROPOLIS FPD	CALPERS 6/13-6/26/24 CHIEF	\$1,819.66				
7/19/2024			COPPEROPOLIS FPD	UNFUNDED ACCRUED LIABILITY JULY	\$11,527.58				
7/19/2024			COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 CHIEF	\$1,220.61				
7/19/2024			COPPEROPOLIS FPD	CALPERS FEE	\$200.00				
									\$15,920.41
5055 INSURANCE - GROUP HEALTH									
7/3/2024			COPPEROPOLIS FPD	HEALTH 5/30-6/12/24 CHIEF & SECRETARY	\$858.09				
7/3/2024			COPPEROPOLIS FPD	HEALTH 6/13-6/26/24 CHIEF & SECRETARY	\$858.09				
7/19/2024			COPPEROPOLIS FPD	HEALTH 6/27-7/10/24 CHIEF & SECRETARY	\$923.08				
7/19/2024			US BANK	ASSURITY - CHIEF LIFE INSURANCE	\$52.29				
7/19/2024			US BANK	KAISER - CANTRELL INSURANCE	\$2,475.78				
									\$5,167.33
5111: SAFETY CLOTHING									
7/11/2024			LN CURTIS	SHIRT	\$169.31				
7/11/2024			LN CURTIS	PANTS	\$524.20				
7/11/2024			MARTHA KARMAN	PATCH ATTACHMENTS/REMOVAL	\$25.00				
7/19/2024			US BANK	AMAZON - NAME TAGS	\$79.90				
7/19/2024			US BANK	GALLS - BELTS	\$113.08				
7/19/2024			US BANK	GALLS - BELTS	\$28.27				
									\$939.76
5121: COMMUNICATIONS: RADIOS									

OPERATIONS						JULY		2024	
CHECK REGISTER									
Check Date	JE Number	Paid to:	Description						Total
\$0.00									
5124: COMMUNICATIONS: TELEPHONE									
7/11/2024		CALTEL	TELEPHONE					\$278.27	
7/11/2024		CALTEL	TELEPHONE					\$282.63	
7/11/2024		CALTEL	INTERNET					\$83.39	
7/11/2024		CALTEL	INTERNET					\$84.68	
7/19/2024		US BANK	AT&T - CHIEF CELL					\$50.44	
\$779.41									
5131: FOOD/FIRE LINE MEALS									
7/19/2024		US BANK	IGA - FOOD FOR NEW HIRE ACADEMY					\$24.57	
7/19/2024		US BANK	IGA - FOOD FOR STRIKE TEAM					\$98.49	
7/19/2024		US BANK	IGA - FOOD FOR STRIKE TEAM					\$67.73	
7/19/2024		US BANK	WING IT - FOOD FOR STRIKE TEAM					\$81.03	
7/19/2024		US BANK	GRIFFS - FOOD FOR STRIKE TEAM					\$54.16	
7/19/2024		US BANK	LOUIES - FOOD FOR STRIKE TEAM					\$96.49	
7/19/2024		US BANK	ROUND TABLE - FOOD FOR STRIKE TEAM					\$42.55	
7/19/2024		US BANK	ROCKET - FOOD FOR STRIKE TEAM					\$20.24	
7/19/2024		US BANK	EXXON - FOOD FOR STRIKE TEAM					\$72.25	
\$557.51									
5141: HOUSEHOLD EXPENSE									
7/11/2024		CINTAS	LINEN & CLEANING SERVICES					\$586.17	
7/11/2024		CINTAS	LINEN & CLEANING SERVICES					\$586.17	
7/11/2024		CINTAS	LINEN & CLEANING SERVICES					\$586.17	
7/19/2024		US BANK	AMAZON - WATER FILTERS					\$21.20	
7/19/2024		US BANK	AMAZON - RETURN OF WATER FILTERS					-\$21.20	
7/19/2024		US BANK	AMAZON - WATER FILTERS					\$38.71	
7/19/2024		US BANK	AMAZON - US FLAGS					\$80.49	
7/19/2024		US BANK	AMAZON - WATER FILTERS					\$82.57	
7/19/2024		US BANK	AMAZON - RETURN OF WATER FILTERS					-\$31.21	
\$1,929.07									
5151: INSURANCE: PROPERTY/LIABILITY									
NONE									
\$0.00									
5153: INSURANCE: WORKER'S COMPENSATION									
\$0.00									
5181: MAINTENANCE: APPARATUS									
7/11/2024		CLUTCH & BREAK	ROCK KIT E238					\$508.06	
7/11/2024		CLUTCH & BREAK	FINANCE CHARGE					\$7.62	
7/11/2024		NAPA	ANTIFREEZE E231					\$72.89	
7/11/2024		HI TECH	BOOSTER HOSE					\$1,678.27	
7/11/2024		HI TECH	PUMP TEST E238					\$395.00	
7/11/2024		INTERSTATE	BATTERY E233					\$343.16	
7/11/2024		INTERSTATE	OIL E238					\$77.16	
7/11/2024		INTERSTATE	KIT E238					\$79.35	
7/11/2024		INTERSTATE	FITLERS WT234					\$350.99	
7/11/2024		INTERSTATE	BATTERY WT234					\$317.42	
7/11/2024		TRUE VALUE	FOAM CAR WASH					\$12.86	
7/11/2024		RICH LOKEY	CHANGE TURBO E238					\$1,377.50	
7/11/2024		RICH LOKEY	REPAIR4 NO START E233					\$380.00	
7/11/2024		WESTMARK	SENSOR					\$147.70	
7/19/2024		US BANK	AMAZON - USB CHARGER					\$18.15	
\$5,766.13									
5201: BUILDING & GROUNDS MAINTENANCE									
7/11/2024		FOOTHILL PEST CONTROL	PEST CONTROL STA. 1 & 2					\$275.00	
7/11/2024		TRUE VALUE	CAULK					\$14.77	
7/11/2024		TRUE VALUE	GORILLA GLUE					\$12.86	
7/11/2024		TRUE VALUE	SPRAY BOTTLE AIR GU					\$49.28	
7/11/2024		TRUE VALUE	WALL PLATE, SILICON					\$46.05	
7/11/2024		TRUE VALUE	TUBE TRAP					\$1.69	

OPERATIONS						JULY		2024	
CHECK REGISTER									
Check Date	JE Number	Paid to:	Description			Total			
7/11/2024		TRUE VALUE	WALL PLATES CREDIT			-\$0.21			
7/11/2024		TRUE VALUE	MOULDING			\$12.86			
7/19/2024		US BANK	HOME DEPOT - LUMBER			\$14.10			
									\$426.40
5221: MEMBERSHIPS									
			NONE						
									\$0.00
5241: OFFICE EXPENSE									
7/11/2024		CALAVERAS LUMBER	12V BATTRIES			\$6.99			
7/11/2024		INLAND	COPIES 5/29-6/28/24			\$146.02			
7/11/2024		INLAND	COPIES 4/29-5/28/24			\$1.88			
7/19/2024		US BANK	USPS - STAMPS			\$68.00			
7/19/2024		US BANK	STAPLES - LABEL MAKER			\$56.52			
7/19/2024		US BANK	AMAZON - INK FOR PRINTER			\$21.22			
7/19/2024		CALAVERAS COUNTY	MAIL BILLING			\$19.32			
									\$319.95
5271: PROFESSIONAL SERVICES									
7/3/2024		COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 FEE			\$480.03			
7/3/2024		COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 FEE			\$455.74			
7/11/2024		DYLAN ELY	MEDICAL DIRECTOR SERVICES			\$750.00			
7/11/2024		DYLAN ELY	MEDICAL DIRECTOR SERVICES			\$750.00			
7/11/2024		JOANNA TEDDER	GRANT WRITER SERVICES			\$1,000.00			
7/11/2024		JOANNA TEDDER	GRANT WRITER SERVICES			\$1,000.00			
7/19/2024		COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 FEE			\$414.65			
7/19/2024		COPPEROPOLIS FPD	OVERDRAFT FEE			\$35.00			
									\$4,885.42
5381: LEGAL NOTICES/PUBLICATIONS									
			NONE						\$0.00
5391: RENTS & LEASES									
7/11/2024		XEROX	COPIER LEASE			\$279.38			
									\$279.38
5401: SMALL TOOLS/FF EQUIPMENT									
7/11/2024		LN CURTIS	HOSE BANDS & FOAM			\$584.16			
7/11/2024		LN CURTIS	MAKO MAINT.			\$1,924.80			
									\$2,508.96
5403: BANK CHARGES									
			NONE						\$0.00
5411: SPECIAL DISTRICT EXPENSE									
7/11/2024		OCCUMED	PHYSICALS			\$259.00			
7/19/2024		US BANK	BLOOMS & THINGS - FLOWERS			\$155.99			
									\$414.99
5422: TRAINING									
7/11/2024		MOUNTAIN COUNTIES EMS	CE PROVIDER RENEWAL			\$200.00			
7/19/2024		US BANK	BAYSIDE - CPR/AED E-CARDS			\$100.00			
7/19/2024		US BANK	AMAZON - ACLS MAUNALS			\$164.50			
									\$464.50
5480: TRANSPORTATION FUEL									
7/11/2024		VALLEY PACIFIC	DIESEL FUEL			\$2,059.59			
7/19/2024		US BANK	SHELL - FUEL FOR C230			\$136.96			
7/19/2024		US BANK	SHELL - FUEL FOR STRIKE TEAM			\$100.00			
7/19/2024		US BANK	CIRCLE K - FUEL FOR STRIKE TEAM			\$76.84			
7/19/2024		US BANK	FOOD MART - FUEL FOR STRIKE TEAM			\$89.79			
7/19/2024		US BANK	GOLD COUNTRY - FUEL FOR STRIKE TEAM			\$83.00			
7/19/2024		US BANK	ROCKET - FUEL FOR STRIKE TEAM			\$121.15			
7/19/2024		US BANK	EXXON - FUEL FOR STRIKE TEAM			\$136.01			
									\$2,803.34
5501: UTILITIES: WATER/SEWER /ELECTRICITY/PROPANE									

OPERATIONS JULY 2024

CHECK REGISTER					
Check Date	JE Number	Paid to:	Description		Total
7/5/2024		CPPA	POWER JULY	\$826.11	
7/11/2024		CCWD	STA. 2 WATER	\$153.82	
7/11/2024		CCWD	STA. 1 WATER	\$275.40	
7/11/2024		CALWASTE	STA. 2 TRASH	\$127.79	
7/11/2024		CALWASTE	STA. 1 TRASH	\$296.31	
7/11/2024		JS WEST	SERVICE FEE	\$75.00	
7/11/2024		JS WEST	SERVICE FEE	\$100.00	
					\$1,854.43
5627: LAFCO Fee					
7/1/2024		CALAVERAS COUNTY	LAFCO FEE	\$1,269.85	
					\$1,269.85
5640: STRUCTURES					
7/19/2024		US BANK	LOWES - TRAINING ROOM FLOORS	\$558.55	
					\$558.55
5701: EQUIPMENT					
7/11/2024		LN CURTIS	NOZZLES - QUEST MITIGATION	\$3,179.96	
7/19/2024		US BANK	FIRE GROUND SOLUTIONS - WATER RESC	\$2,700.00	
7/19/2024		US BANK	P2P - WATER RESCUE COURSE FOUNDAT	\$2,400.00	
					\$8,279.96
					\$156,941.29

PARAMEDIC ACCOUNT SUMMARY SHEET					JULY 2024	
ACCOUNT	No.	BUDGET	July	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
Salaries/Wages - Permanent	5001P	\$397,274.00	\$68,614.01	\$68,614.01	\$328,659.99	17%
Extra Hire - Volunteer Intern	5003P	\$64,643.00	\$0.00	\$0.00	\$64,643.00	0%
PERS - EMPLOYEE	5050P	\$65,593.00	\$7,981.78	\$7,981.78	\$57,611.22	12%
Insurance Group Health	5055P	\$28,039.00	\$5,825.48	\$5,825.48	\$22,213.52	21%
Insurance-Prop/Liability	5151P	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0%
Insurance-Workers Comp	5153P	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0%
Maintenance: Apparatus	5181P	\$14,200.00	\$1,043.88	\$1,043.88	\$13,156.12	7%
Emergency Care/Rescue	5211P	\$25,100.00	\$2,945.95	\$2,945.95	\$22,154.05	12%
Training	5422P	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0%
Transportation Fuel	5480P	\$5,000.00	\$1,014.42	\$1,014.42	\$3,985.58	20%
Fund Totals		\$618,849.00	\$87,425.52	\$87,425.52	\$531,423.48	14%

PARAMEDICS		JULY			2024
CHECK REGISTER					
Check Date	JE Number	Paid to:	Description		Total
5001: SALARIES/WAGES					
7/3/2024		COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 PD MEDICS	\$12,423.25	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 CPT/PARA	\$8,053.69	
7/3/2024		COPPEROPOLIS FPD	CALPERS 5/30-6/12/24 PD MEDICS	\$826.20	
7/3/2024		COPPEROPOLIS FPD	457 DEF COMP 5/30-6/12/24 CPT/PARA	\$100.00	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 PD MEDICS	\$16,663.24	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 CPT/PARA	\$10,579.14	
7/3/2024		COPPEROPOLIS FPD	CALPERS 6/13-6/26/24 PD MEDICS	\$976.98	
7/3/2024		COPPEROPOLIS FPD	457 DEF COMP 6/13-6/26/24 CPT/PARA	\$100.00	
7/19/2024		COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 PD MEDICS	\$10,540.23	
7/19/2024		COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 CPT/PARA	\$7,043.49	
7/19/2024		COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 PD MEDICS	\$1,207.79	
7/19/2024		COPPEROPOLIS FPD	457 DEF COMP 6/27-7/10/24 CPT/PARA	\$100.00	
					\$68,614.01
5003: EXTRA HIRE INTERN					
					\$0.00
5050: PERS EMPLOYEE			EMPLOYER CONTRIBUTION		
7/3/2024		COPPEROPOLIS FPD	CALPERS 5/30-6/12/24 CPT & PD MEDICS	\$2,830.45	
7/3/2024		COPPEROPOLIS FPD	CALPERS 6/13-6/26/24 CPT & PD MEDICS	\$2,548.82	
7/19/2024		COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 CPT & PD MEDICS	\$2,602.51	
					\$7,981.78
5055: INSURANCE GROUP HEALTH					
7/3/2024		COPPEROPOLIS FPD	HEALTH 5/30-6/12/24 FF & ENG	\$923.08	
7/3/2024		COPPEROPOLIS FPD	HEALTH 6/13-6/26/24 FF & ENG	\$923.08	
7/19/2024		COPPEROPOLIS FPD	HEALTH 6/27-7/10/24 FF & ENG	\$923.08	
7/19/2024		US BANK	VSP - SOWELL INSURANCE	\$77.96	
7/19/2024		US BANK	DELTA DENTAL - SOWELL INSURANCE	\$165.96	
7/19/2024		US BANK	KAISER - SOWELL INSURANCE	\$2,812.32	
					\$5,825.48
5151: INSURANCE: PROPERTY/LIABILITY					
			NONE		\$0.00
5153: INSURANCE: WORKER'S COMPENSATION					
					\$0.00
5181: MAINTENANCE: APPARATUS					
7/11/2024		EAST BAY	TIRES M232	\$1,043.88	
					\$1,043.88
5211: EMERGENCY CARE					
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$352.07	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$1.81	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$174.79	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$579.77	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$1,020.31	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$385.33	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$198.79	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$30.42	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$10.14	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$32.22	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$32.78	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	\$32.78	
7/11/2024		LIFE ASSIST	MEDICAL SUPPLIES	-\$25.78	
7/11/2024		BOUND TREE	MEDICAL SUPPLIES	\$120.52	
					\$2,945.95
5411: SPECIAL DISTRICT EXPENSE					
			NONE		\$0.00
5422: TRAINING					
			NONE		\$0.00
5480: TRANSPORTATION FUEL					
7/11/2024		VALLEY PACIFIC	DIESEL FUEL	\$1,014.42	
					\$1,014.42
5640: STRUCTURES					
			NONE		\$0.00

PARAMEDICS		JULY			2024
CHECK REGISTER					
Check Date	JE Number	Paid to:	Description		Total
					\$87,425.52

FIRE ACCOUNT SUMMARY SHEET					JULY 2024	
ACCOUNT	No.	BUDGET	July	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
Salaries/Wages - Permanent	5001F	\$216,410.00	\$17,163.24	\$17,163.24	\$199,246.76	7.93%
PERS - EMPLOYEE	5050F	\$27,999.00	\$1,327.10	\$1,327.10	\$26,671.90	4.74%
Insurance - Group Health	5055F	\$24,924.00	\$2,769.24	\$2,769.24	\$22,154.76	11.11%
Insurance-Workers Comp	5153F	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
Fire Fund Totals		\$281,333.00	\$21,259.58	\$21,259.58	\$260,073.42	7.56%

FIRE		JULY			2024
CHECK REGISTER					
Check Date	JE Number	Paid to:	Description		Total
5001: SALARIES/WAGES			Engineers/Benefits		
7/3/2024		COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 CAPTAIN	\$35.31	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 5/30-6/12/24 CAPTAIN	\$3,213.36	
7/3/2024		COPPEROPOLIS FPD	CALPERS 5/30-6/12/24 CAPTAIN	\$339.64	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 CAPTAIN	\$35.31	
7/3/2024		COPPEROPOLIS FPD	PAYROLL 6/13-6/26/24 CAPTAIN	\$8,377.50	
7/3/2024		COPPEROPOLIS FPD	CALPERS 6/13-6/26/24 CAPTAIN	\$576.67	
7/19/2024		COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 CAPTAIN	\$35.31	
7/19/2024		COPPEROPOLIS FPD	PAYROLL 6/27-7/10/24 CAPTAIN	\$4,210.50	
7/19/2024		COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 CAPTAIN	\$339.64	
					\$17,163.24
5050: PERS - EMPLOYEES			EMPLOYER CONTRIBUTION		
7/3/2024		COPPEROPOLIS FPD	CALPERS 5/30-6/12/24 CAPTAIN	\$357.67	
7/3/2024		COPPEROPOLIS FPD	CALPERS 6/13-6/26/24 CAPTAIN	\$607.32	
7/19/2024		COPPEROPOLIS FPD	CALPERS 6/27-7/10/24 CAPTAIN	\$362.11	
					\$1,327.10
5055 INSURANCE - GROUP HEALTH					
7/3/2024		COPPEROPOLIS FPD	HEALTH 5/30-6/12/24 (2) CPTS	\$923.08	
7/3/2024		COPPEROPOLIS FPD	HEALTH 6/13-6/26/24 (2) CPTS	\$923.08	
7/19/2024		COPPEROPOLIS FPD	HEALTH 6/27-7/10/24 (2) CPTS	\$923.08	
					\$2,769.24
5153: INSURANCE: WORKER'S COMPENSATION					
			NONE		
					\$0.00
5411: SPECIAL DISTRICT EXPENSE					
			NONE		
					\$0.00
					\$21,259.58

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT:

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF24025

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2025.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ 7,605.00 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant	
By _____ Signature of Authorized Representative	By _____ Title: David Scheurich Staff Chief, Cooperative Fire Programs
Title _____	Date _____
Date _____	Date _____

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354024DG2012161	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ 7,605.00
GL UNIT 3540	BUD REF 001	CHAPTER 35
PROGRAM NUMBER 9999000FED	ENY 2024	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92767	UNENCUMBERED BALANCE \$ 7,605.00

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer	Date
--	------

**VOLUNTEER FIRE CAPACITY PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

**STATE OF CALIFORNIA
Natural Resources Agency**

**Agreement for the Volunteer Fire Capacity Program of the
Cooperative Forestry Assistance Act of 1978**

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and _____ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the 2024 Volunteer Fire Capacity Grant #24-DG-11052012-161 awarded to STATE by the Forest Service on August 23, 2024. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2024.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2024, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2024 or LOCAL AGENCY will forfeit the funds.

8. **GRANT AND BUDGET CONTIGENCY CLAUSE:** It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2024** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$7,605.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2025.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2025 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

- 12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: _____

Attention: _____
Telephone Number(s): _____
E-mail _____

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: VFC
P. O. Box 944246
Sacramento, California 94244-2460
E-MAIL: CALFIRE.GRANTS@fire.ca.gov

- 13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
- 14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
- 15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
- 16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
- 17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM: The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2025.**
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

Budget Worksheet (List individual items for funding. Include tax and shipping in unit cost):

Type	Item	Quantity	Unit Cost	Item Total
1. Training	<input type="checkbox"/> Props	1	\$ 4,700.00	\$ 4,700.00
2. Communications	<input type="checkbox"/> Mobile Radio	1	\$ 3,900.00	\$ 3,900.00
3. Communications	<input type="checkbox"/> Pager	5	\$ 460.00	\$ 2,300.00
4. Equipment - Wildland	<input type="checkbox"/> Hose	25	\$ 230.00	\$ 5,750.00
5. Equipment - Wildland	<input type="checkbox"/> Alligator Clamp	5	\$ 110.00	\$ 550.00
6. Equipment - Wildland	<input type="checkbox"/> Chainsaw	1	\$ 1,700.00	\$ 1,700.00
7. Equipment - Wildland	<input type="checkbox"/> Backpump	3	\$ 220.00	\$ 660.00
8. Equipment - Structural	<input type="checkbox"/> Hose	10	\$ 310.00	\$ 3,100.00
9. Equipment - Structural	<input type="checkbox"/> Saw/Chainsaw/Power Saw	1	\$ 1,700.00	\$ 1,700.00
10. Equipment - Structural	<input type="checkbox"/> Thermal Imaging Camera	1	\$ 6,600.00	\$ 6,600.00
11. Safety - Wildland	<input type="checkbox"/> Boots	5	\$ 450.00	\$ 2,250.00
12. Safety - Wildland	<input type="checkbox"/> Chainsaw Chaps	2	\$ 120.00	\$ 240.00
13. Safety - Structural	<input type="checkbox"/> Nomex Pants	10	\$ 260.00	\$ 2,600.00
14. Safety - Wildland	<input type="checkbox"/> Web Gear	14	\$ 280.00	\$ 3,920.00
15.				\$ 0.00
16.				\$ 0.00
17.				\$ 0.00
18.				\$ 0.00
19.				\$ 0.00
20.				\$ 0.00
21.				\$ 0.00
22.				\$ 0.00

CAL FIRE USE ONLY (Formula-Driven)

Approved \$7,605 *ME*

Project Total Cost: \$ 39,970.00

Proposed Award: \$ 19,985.00

Organization Name:

CAL FIRE Unit:

**BEFORE THE BOARD OF DIRECTORS OF THE
Copperopolis Fire Protection District
COUNTY OF Calaveras, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 2024-09

Approving the Department of Forestry and Fire Protection Agreement # 7GF24025 for services from the date of last signatory on page 1 of the Agreement to June 30, 2025 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Copperopolis Fire Protection District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2024-25 up to and no more than the amount of \$7,605.00.

BE IT FURTHER RESOLVED that John Maness, Chair of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Copperopolis Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the _____, at a special meeting thereof, held on the _____ day of _____, by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

Printed Name and Title

ABSENT:

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Tori Polen, Clerk of the Copperopolis Fire Protection District, County of Calaveras California do hereby certify that this is a true and correct copy of the original Resolution Number 2024-09.

WITNESS MY HAND OR THE SEAL OF THE Copperopolis Fire Protection District, on this _____ day of _____, _____.

**OFFICIAL SEAL
OR NOTARY CERTIFICATON**

Signature

Clerk of the Board, Copperopolis Fire Protection District
Title and Name of Local Agency



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
 Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME Copperopolis Fire Protection District	PR/AWARD NUMBER OR PROJECT NAME 7GF24025
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) John Maness, Chair	
SIGNATURE	DATE 10/24/2024

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

COPPEROPOLIS FIRE PROTECTION DISTRICT, COUNTY OF CALAVERAS
STATE OF CALIFORNIA
OCTOBER 24, 2024

RESOLUTION 2024-10

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE AND
ONE APPENDIX OF DESIGNATED POSITIONS

WHEREAS, pursuant to the provisions of the Political Reform Act (Govt. Code § 81000, et seq.), the Copperopolis Fire Protection District is required to adopt a Conflict of Interest Code and Appendix of designated positions; and

WHEREAS, biennial review of the Appendix to the Conflict of Interest Code is required by state law and changes to the designated positions and disclosure categories and thereafter adopt necessary amendments.

NOW, THEREFORE, BE IT RESOLVED that the Conflict of Interest Code and list of designated positions and disclosure categories as set forth in the Appendix to the Conflict of Interest Code attached hereto is hereby adopted.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was duly passed and adopted by the Copperopolis Fire Protection District of the County of Calaveras, State of California this _____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

_____ President

ATTEST: _____ Secretary

Copperopolis Fire Protection District

CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the Copperopolis Fire Protection District

Individuals holding designated positions shall file their statements of economic interests with the District Secretary which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the Fire District.

CONFLICT-OF-INTEREST CODE

APPENDIX A-DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1,2
Fire Chief	1,2
District Clerk/Executive Secretary	2
Information Technology Administrator	2
Consultants*	*

*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Board President and/or Administrative Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Board President and/or Administrative Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

An individual holding the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding his/her filing obligations if he/she believes that the position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by section 87200.

CONFLICT-OF-INTEREST CODE

APPENDIX B-DISCLOSURE CATEGORIES

Disclosure Category 1

Designated positions assigned to this category shall report:

Interests in real property located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Disclosure Category 2

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment to the District. Such sources include but are not limited to architects, engineering and construction firms.

LARRY BAIN, CPA

AN ACCOUNTING CORPORATION

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October 30, 2024

Board of Directors and Management
Copperopolis Fire Protection District
Copperopolis, CA

We are pleased to confirm our understanding of the services we are to provide Copperopolis Fire Protection District for the fiscal year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Copperopolis Fire Protection District as of and for the fiscal year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Copperopolis Fire Protection District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Copperopolis Fire Protection District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) General Fund Budget to Actual Schedule
- 2) Pension GASB No. 68 information

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Copperopolis Fire Protection District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of Copperopolis Fire Protection District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing

activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Larry Bain, CPA, An Accounting Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larry Bain, CPA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State Controller's Office or its designee. The State Controller or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Larry Bain, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on January 9, 2025, and to issue our report no later than March 2025.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses,

will not exceed \$9,350. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Copperopolis Fire Protection District's financial statements. Our report will be addressed to management and those charged with governance of Copperopolis Fire Protection District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Copperopolis Fire Protection District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Larry Bain, CPA
An Accounting Corporation
RESPONSE:

This letter correctly sets forth the understanding of Copperopolis Fire Protection District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____